

**The University of Georgia**  
**Terry College of Business**  
**Department of Insurance, Legal Studies and Real Estate**  
**Spring 2009**  
**RMIN 5570 – Insurer Operations**

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Office Hours: Tuesdays, Thursdays 1:30 – 2:15 p.m. and by appointment

Class Hours: Tuesdays, Thursdays 11:00 a.m. – 12:15 p.m.

Class Location: Park Hall, Room 265

The course syllabus below is a general plan for the course; deviations announced to the class by the instructor may be necessary.

### **I. Text and Material**

1. *Insurance Operations, Regulation and Statutory Accounting*, 2<sup>nd</sup> Ed., 2004. (IO)
2. Supplemental readings and documents available from the class WEBCT page.

### **II. Course Description**

Prerequisite: RMIN 4000 (INS 381). Analysis of insurer operations and the issues facing managers of such operations. Topics covered include regulation, accounting, finance, marketing, underwriting, reinsurance, ratemaking, and claims.

### **III. Academic Integrity**

*UGA's Student Honor Code:*

*"I will be academically honest in all of my academic work  
and will not tolerate academic dishonesty of others."*

You are responsible for maintaining the highest standards of honesty and integrity in every phase of your academic career. The penalties for academic dishonesty are severe and ignorance is **not** an acceptable defense. All academic work must meet the standards contained in *A Culture of Honesty*. Students are responsible for informing themselves about those standards before performing any academic work. You are obligated to be familiar with and adhere to the University's policy regarding academic honesty as outlined in the handbook, *A Culture of Honesty*, which is available from the *Office of the Vice-President for Instruction* or the following website: [http://www.uga.edu/ovpi/academic\\_honesty/culture\\_honesty.htm](http://www.uga.edu/ovpi/academic_honesty/culture_honesty.htm). It is my responsibility to uphold the University's academic honest policy and report my suspicions of dishonesty to the *Office of the Vice-President for Instruction*.

### III. Exam Policy

There will be three exams during the semester. Exams will consist of multiple choice questions and some “essay” type questions. Exam material will come from lectures, class presentation, and any material distributed in class or through WEBCT. Please do not miss an exam. If you miss an exam for any reason, you will be required to take the final (the final will replace the missed exam score). You may only replace *one* exam (this includes the final). Therefore, you can only miss *one* exam and still complete the course. Under no circumstances will I give an exam early.

There will be a final exam offered during the scheduled final exam period. This exam will be comprehensive and optional. Those students who are happy with their grade are not required to take the final. The final will replace the lowest exam score obtained on the three exams. The final exam must be taken at the designated time. The only exceptions that will be made are for those students who have three or more exams scheduled on the same day, or two scheduled at the same time. If you have such a schedule, you should complete the following steps *before* your scheduled final exam:

1. Complete the petition at <http://www.curriculumsystems.uga.edu/FinalExamConflicts/FinalExamConflicts.html>
2. Return the completed petition to me in a timely manner, so that the exam can be rescheduled.

### IV. Special Needs

Any student who feels that he or she may need an accommodation for any sort of disability should consult with me so that arrangements can be made.

### V. Grading

Graded material in this course will consist of the following:

	<u>Point Value</u>
Highest 3 exams	100 each
computer game	100
speakers	20
attendance and participation	<u>20</u>
Total points possible	440

The following percentages of total points from all graded material will be used in determining final grades.

A = 94-100%	C+ = 77-79.9%
A- = 90-93.9%	C = 74-76.9%
B+ = 87-89.9%	C- = 70-73.9%
B = 84-86.9%	D = 60-69%
B- = 80-83.9%	F = Below 60%

I reserve the right to curve exam scores and the overall final grades. If any curving is done, it can only help you; it cannot hurt you. A 94%+ is guaranteed to give you an A, an 90%+ is guaranteed to give you at least an A-, and so forth. With a curve, however, the final grading scale may be more generous.

## **VI. Attendance and Participation**

Students are expected to attend class regularly. A student who incurs an excessive number of absences may be withdrawn from the class at the discretion of the instructor. Please inform me of any situations that require your extended absence from the class. Twenty (20) points of the total points for the semester are allocated for attendance and class participation. In addition, 20 points will be assigned for attendance on the days when outside speakers are addressing the class. Students attending the Insurance Society/GIS Meeting, the Risk & Insurance Careers Day and the Spring Insurance Society/GIS Banquet get an additional 5 points for each of these three events if they sign the attendance sheet. It is the responsibility of the student to sign the attendance sheets at these events.

You are expected to be punctual in arriving for class. Class starts at 11:00 a.m. sharp on Tuesday and Thursday. Please inform me of situations that will require you to arrive late for class. Your participation grade will be adjusted to reflect absences and tardiness.

## **VII. RMIN 5570 LISTSERV**

A listserv has been established for RMIN 5570. This will provide a means for me to distribute important announcements to you between class periods. Please subscribe to this listserv as soon as possible. To subscribe, log on to the e-mail account you wish to have announcements sent to. From your e-mail account send a message to the following address: [listserv@listserv.uga.edu](mailto:listserv@listserv.uga.edu)

In the body of the message, type the following message ONLY:

SUBSCRIBE RMIN5570TRBS-L firstname lastname

and send the message. (Note: If you have a signature that is normally attached to the end of your e-mail messages, turn off the signature before sending this particular message.) You will receive a confirmation message that you must reply to in order to complete the subscription process. After you reply to the confirmation message, you will receive a final confirmation message that verifies that you have been added to the listserv. Additional information on subscribing to a listserv is available at the following location: <http://www.listserv.uga.edu/>

## **VIII. WEBCT**

A WEBCT page has been established as a means to efficiently administer this class. The WEBCT page allows you to obtain a copy of the syllabus, obtain lecture notes, link to other important web pages, etc. You are responsible for accessing WEBCT on a regular basis. You may log on to the WEBCT page through the following address: <https://webct.uga.edu/>. You will be asked for your UGA MyID and password. Please refer to the UGA MyID information at [webct.uga.edu](http://webct.uga.edu). Log on to the WEBCT pages as soon as possible. Should you have trouble accessing WEBCT, please let me know as soon as possible.

**Fall 2008**  
**RMIN 5570 – Insurer Operations**  
**Schedule of Topics\***

All readings are to be done *prior* to class. Additional material, such as handouts, notes, announcements, etc., should be retrieved from the WEBCT homepage *prior* to class. Please come prepared.

\*The schedule is subject to change. Actual depth of coverage will depend on available time.

*January 8*

Introduction/Syllabus

*January 13, 15, 20*

A Model of an Insurance Company

*January 22, 27, 29, February 3, 5*

Accounting and Finance

Chapter 1, 2, 12, 13, 14 (IO)  
- only those parts covered in class  
Readings from WEBCT

***February 10***

**Exam #1**

*February, 12*

Computer Game Introduction

Readings from WEBCT

*February 17, 19, 24*

Marketing

Chapter 3 (IO)  
Readings from WEBCT

*February 26, March 3, 5, 17*

Underwriting

Chapter 4 (IO)  
Readings from WEBCT

***March 19***

**Exam #2**

*March 24, 26, 31*

Reinsurance

Chapter 11 (THS)

*April 2, 7*

Ratemaking

Chapter 7 (IO)

*April 9*

Annual Reports (Computer Game)

*April 14, 16, 21*

Claims and Insurance Fraud

Chapter 8 (IO)

*April 23*

**Exam #3**

*April 28*

Return Exam #3

*Tuesday, May 5*

**Final Exam:** 12:00 p.m. – 3:00 p.m.

***Important Dates:***

*January 27*

Insurance Society/GIS Meeting

*February 3*

Risk & Insurance Careers Day

*April (TBA)*

Spring Insurance Society/GIS Banquet